



# City of Homer

## Port / Harbor

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### MEMORANDUM 11-061

TO: HOMER CITY COUNCIL & WALT WREDE, CITY MANAGER  
FROM: BRYAN HAWKINS, PORT DIRECTOR/HARBORMASTER *BH*  
SUBJECT: RESULTS FROM THE PORT & HARBOR 2011 NEW VEHICLE ITB  
DATE: APRIL 18, 2011

#### Discussion

The Invitation to Bid for the 2011 mid-size vehicle purchase closed Thursday, March 31, 2011. It was advertised in the Anchorage Daily News March 30<sup>th</sup> and on Craig's List.

#### Proposal Results

The Port of Homer requested bids for the purchase of a 2010 or later Ford Escape Hybrid for the Port Director/Harbormaster's vehicle.

There were zero bids submitted. The Port received approval from the City Manager to take a more direct approach and contact several local Ford dealerships. Bid packets were faxed to five dealerships with a deadline of Wednesday, April 13, 2011. Two responsive bids were received. A team made up of staff met to score the bids based on the requirements laid out in the bid packet.

After review of the bids, staff recommends awarding the bid to Kendall Ford of Wasilla for a total cost of **\$30,722.00**.

#### Recommendation

Award the bid to Kendall Ford of Wasilla, 2701 E. Mountain Village Drive, Wasilla, Alaska 99654, for a total cost of \$30,722.00.

#### Fiscal Note

Staff budgeted \$30,000.00 for this project in the 2011 budget under the fleet reserves account 452-376-5901. Staff proposes covering the overrun of \$722.00 under the Port and Harbor account 400-600-5236. Current Director's vehicle will be kept in the fleet for use by summer staff and Truck 409 will be marked for public auction in the next Surplus Sale.

Attached: 2011 Budget Project Accounts  
April 4, 2011 Email Correspondence Re: Direct Contact Approval  
Dealership Contact & Bid Holder List

**CITY OF HOMER  
2011 OPERATING BUDGET**

**Port & Harbor Fleet Reserves  
152 - 374**

Acct #		2008	2009	2010	2011
		Actual	Actual	Budget	Budget
	Beginning Balance	39,139	69,139	73,545	68,796
4992	Annual Transfer	30,000	30,000	30,000	30,000
5xxx	Expenditures		(25,594)	(34,749)	(30,000)
	Subtotal	69,139	73,545	68,796	68,796
	Encumbered				
	Ending Balance	69,139	73,545	68,796	68,796

Expenditure Detail	Ord #	2008	2009	2010	2011
		Budget	Actual	Budget	Actual
Skiff Motor Replacement					
Snow Blade Attachment					
1 Ton 4X4 Truck & Plow		-			
Patrol Truck			25,000	25,594	
Plow & Maintenance Truck				35,000	27,474
Redden Marine					7,275
1/2 Ton Pickup Truck					30,000
		-	-	25,000	25,594
				35,000	34,749
					30,000
					-

This data is provided for information only, details can be found in the "Projects" tab of the budget.

## **Bryan Hawkins**

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**From:** Walt Wrede  
**Sent:** Monday, April 04, 2011 8:03 AM  
**To:** Bryan Hawkins  
**Subject:** Re: Vehicle RFP

Yes. That sounds good. Be sure to send it to at least three and document well.

Walt

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**From:** Bryan Hawkins  
**Sent:** Monday, April 04, 2011 08:56 AM  
**To:** Walt Wrede  
**Subject:** Vehicle RFP

The RFP for the new directors vehicle closed Friday no proposals were submitted. Most likely the car dealerships didn't see the request in the paper.

It seems like we are going to need to take a more direct approach. I'd like to call the dealerships and send them a copy of the RFP hopefully that will bring us something we can work with.

What do you think?

Bryan Hawkins

Port Director/Harbormaster

Port of Homer

Homer, Alaska

(907)-235-3160 ext. 203

## Invitation to Bid

For a 2011 Mid-Size Vehicle Purchase  
(1) 2010 or later Ford Escape Hybrid

### List of Contacted Ford Dealers Bids were Sent To Due by Wednesday, April 13, 2011 at 5:00 p.m.

	<u>Dealer</u>	<u>Contact Name</u>	<u>Phone</u>	<u>Fax</u>	<u>Bid?</u>	<u>Bid Sent</u>	<u>Bid Rcvd.</u>
1.	Kendall Ford of Wasilla 2701 E. Mountain Village Dr. Wasilla, AK 99654	David Luke	907-376-5656	907-352-5629	Yes	4/5/11	4/5/11
2.	Stanley Ford, Inc. 43965 Sterling Hwy. Soldotna, AK 99669	Paul Olson	907-714-3673	907-335-3867	Yes	4/5/11	No bid
3.	Cal Worthington Ford 1950 Gambell Street Anchorage, AK 99501	Lee Smith	907-276-5300 907-240-3223	907-793-8255	Yes	4/5/11	4/11/11
4.	Kodiak Motors, Inc. 201 Center Avenue Kodiak, AK 99615	Debbie Refior	907-486-3204	907-486-5899	Yes	4/5/11	No bid
5.	Seekins Ford Lincoln, Inc. 1625 Seekins Ford Drive Fairbanks, AK 99701	Steven Angel	907-459-4000	907-459-4007	Yes	4/5/11	No bid